

# Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

## Trustees:

Jill Gunther, President (CT) 2022-2024  
Danielle Travagline, \* Vice-President (CT) 2023-2025  
Deatra Cummings, Treasurer (CT) 2021-2023  
Mary Mallard Barlieb, \* Secretary (CT) 2021-2023

Stacy Stewart-Keeler\* (MPB) 2022-2024  
Ann Kolodzey (CT) 2023-2025  
Barbara Tyrrell (MPB) 2021-2023  
Barbara Wilson (MPB) 2023-2025  
Mackenzie Wilson (MPB) 2022-2024

\*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, [www.poconolibrary.org/meeting-agendas](http://www.poconolibrary.org/meeting-agendas). In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed. Members of the board may attend any meeting by conference call, Zoom, or in-person, and that attendance constitutes a quorum and a legitimate vote.

**October 4, 2023 7:00 p.m.**

**Call to Order, Determination of Quorum**

**Pledge of Allegiance**

**Approve Minutes of September 6, 2023 (MOTION REQUIRED)**

**Public Input (5 minutes per individual)**

**Treasurer's Report**

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

***Additional Financial Reports – no motions required***

ESSA Money Market Account for Loan A

2022 Budget v. Actual year to date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

**Old Business & Information:**

1. There is no new information on our legal complaint.

2. The SALSA is completed and received by the state, any information or status changes will be forthcoming.

3. Officers attended the annual PA Library Association conference at Kalahari on Monday Oct, 2, 2023. A copy of the book *When You Wonder, You're Learning: Mister Rogers' Enduring Lessons for Raising Creative, Curious, Caring Kids* by Gregg Behr and Ryan Rydzewski. Also, I am making a recommendation, after myself, Ms. Stewart-Keeler and Ms. Cummings attended the business meeting, that the library become institutional members of the Pennsylvania Black Librarians' Caucus for the annual amount of \$100.

4. Youth Librarian, Annmarie Dever, began parental leave on Friday September 23, 2023. The Director is taking over Bunny Hop, Storytime and Craft, and some multi-age drop in crafts, and it getting assistance from the other library staff.

#### **New Business & Information:**

1. Monthly library statistics – *See attached data.*

#### **Fundraising**

1. Raffle line-up for the fall.....

\* Seasonal "Basket of Cheer" for Oct – First week in Dec

#### **Correspondence**

Thank you letter from Pennsylvania Library Association for the donation of funds for a conference break.

#### **Announcements/Upcoming Programs/Outreach Events**

1. Ghoulbaugh on Saturday October 28 from 1:00 – 3:00 pm.

2. Trail of Treats at PMWHS on Sunday October 29 – *time TBD.*

#### **Business for Next Meeting on November 1, 2023**

#### **Adjournment**