

# Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

## Trustees:

Jill Gunther, President (CT) 2019-2021

Danielle Travagline, \* Vice-President (CT) 2020-2022

Phyllis Williams, Treasurer (CT) 2020-2022

Mary Mallard Barlieb,\* Secretary (CT) 2021-2023

Stacy Stewart-Keeler\* (MPB) 2022-2024 – pending

Deatra Cummings (CT) 2021-2023

Barbara Tyrrell (MPB) 2021-2023

Vacant MPB\* appointment, rem. →2021

Vacant MPB appointment, 2022-2024

\*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, [www.poconolibrary.org/meeting-agendas](http://www.poconolibrary.org/meeting-agendas). In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed.

Because of Covid-19 restrictions and best practices, this meeting will take place at the library with a limit of 25 people total in the room, or may take place by phone conference call as conditions require with the call-in information posted in advance of the meeting. Members of the board may attend any meeting by conference call, and that attendance constitutes a quorum and a legitimate vote. Face masks are required by all who attend in person meetings, regardless of vaccination status. The public is welcome to attend. Public who cannot attend can submit questions to the library for future business by emailing the question to [pmpl.director@gmail.com](mailto:pmpl.director@gmail.com).

**February 2, 2022 7:00 p.m.**

**Call to Order, Determination of Quorum**

**Pledge of Allegiance**

**Approve Minutes of January 4, 2022 (MOTION REQUIRED)**

**Public Input (5 minutes per individual)**

**Treasurer's Report**

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

***Additional Financial Reports – no motions required***

ESSA Money Market Account for Loan A

2021 Budget v. Actual year to date

4<sup>th</sup> Quarter 2021 report

Donations and Grants (summary)

Local Tax Revenues Received (summary)

**Old Business & Information:**

1. Update on library’s dedicated millage legal matter. (POSSIBLE EXECUTIVE SESSION, POSSIBLE MOTION REQUIRED)
2. Board Officer appointments for vacant terms – update. (POSSIBLE MOTION REQUIRED)

**New Business & Information:**

1. Monthly library statistics – *See attached data.*
2. Review and acceptance of the library’s Acceptable Use Policy and Internet Safety Policy for use of library computers, internet, Wi-Fi, circulating hot-spots, and circulating Chromebooks or other equipment. These policies are required to fulfill the regulations of the Children’s Internet Protection Act (CIPA) for all library computing, and for E-rate supported technology. (MOTION REQUIRED)
3. The library received the new E-rate funded wireless hotspots from Tmobile that will circulate to the patrons who reside in Coolbaugh Township and Mount Pocono Borough. We will be able to terminate the original 20 that we pay for. Moving forward, all the E-rate funded hotspots are zero cost to the library because of the funding program.

**Fundraising**

1. There is no new fundraising information at this time.
2. Ideas for future fundraising?

**Correspondence**

**Announcements/Upcoming Events**

*Please see attached list of programs for March 2022.*

**Business for Next Meeting on March 2, 2022**

**Adjournment**