

Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

Trustees:

Jill Gunther, President (CT) 2022-2024
Danielle Travagline, * Vice-President (CT) 2020-2022
Phyllis Williams, Treasurer (CT) 2020-2022
Mary Mallard Barlieb,* Secretary (CT) 2021-2023

Stacy Stewart-Keeler* (MPB) 2022-2024
Deatra Cummings (CT) 2021-2023
Barbara Tyrrell (MPB) 2021-2023
Barbara Wilson (MPB) *remainder term* →2022
Mackenzie Wilson (MPB) 2022-2024

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, www.poconolibrary.org/meeting-agendas. In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed.

Members of the board may attend any meeting by conference call, Zoom, or in-person, and that attendance constitutes a quorum and a legitimate vote. Due to on-going Covid-19 concerns, face masks are recommended by all who attend in-person board meetings. We encourage social distancing, and we appreciate if the public avoid coming to the meeting if they are sick or exposed to any person who is sick. Otherwise, the public is welcome to attend. Any above restrictions, practices, or guidelines may be altered if a local increase in Covid-19 infection rates makes it prudent to do so.

December 7, 2022 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Approve Minutes of November 2, 2022 (MOTION REQUIRED)

Public Input (*5 minutes per individual*)

Treasurer's Report

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A

2022 Budget v. Actual year to date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

3rd Quarter Report

Old Business & Information:

1. There is no new information on our legal complaint.
2. Year 2023 Budget review. *Please see included budget worksheet and memo.*

New Business & Information:

1. Monthly library statistics – *See attached data.*
2. Review of library board appointments and vacancies.
3. Staffing update: the new part-time youth assistant was let go for insufficient performance.

Fundraising

1. We need a ten-year anniversary logo!
2. Please note that an updated donor appeal is on our website, and any gifts from the board are welcome as we look for donations from the community.

Correspondence

Announcements/Upcoming Events

Please see attached list of programs for December 2022.

Business for Next Meeting on January 4, 2023

Adjournment