

Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

Trustees:

Jill Gunther, President (CT) 2022-2024
Danielle Travagline, * Vice-President (CT) 2020-2022
Phyllis Williams, Treasurer (CT) 2020-2022
Mary Mallard Barlieb,* Secretary (CT) 2021-2023

Stacy Stewart-Keeler* (MPB) 2022-2024
Deatra Cummings (CT) 2021-2023
Barbara Tyrrell (MPB) 2021-2023
Barbara Wilson (MPB) remainder term →2022
Mackenzie Wilson (MPB) 2022-2024

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, www.poconolibrary.org/meeting-agendas. In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed.

Because of Covid-19 restrictions and best practices, this meeting will take place at the library with a limit of 25 people total in the room, or may take place by phone conference call as conditions require with the call-in information posted in advance of the meeting. Members of the board may attend any meeting by conference call, and that attendance constitutes a quorum and a legitimate vote. Face masks are required by all who attend in person meetings, regardless of vaccination status. The public is welcome to attend. Public who cannot attend can submit questions to the library for future business by emailing the question to pmpl.director@gmail.com.

March 2, 2022 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Approve Minutes of February 2, 2022 (MOTION REQUIRED)

Public Input (5 minutes per individual)

Treasurer's Report

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A

2022 Budget v. Actual year to date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

Old Business & Information:

1. Update on library's dedicated millage legal complaint with Library Counsel, Danielle Mulcahey. (POSSIBLE EXECUTIVE SESSION, POSSIBLE MOTION REQUIRED)

New Business & Information:

1. Monthly library statistics – *See attached data.*
2. In-person programs for children's programs will resume in March. Masks are still required for children's programs at this time because younger children are still unable to be vaccinated. Please see attached newsletter for a selection of the new programs Ms. Annmarie is providing.
3. Annmarie is already planning for our annual Summer Reading Program with special events and performers. Joe is looking for special program events for our adults.
4. The library will adopt a "Masks Preferred" position starting in April based on the new CDC mask guidance. At this time Monroe County is at "medium" risk level. Please see their website for more information.
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>
5. Should the library board proceed with doing a SWOT analysis (Strengths, Weaknesses, Opportunities, Threats) at the April board meeting? We can begin by circulating a questionnaire.

Fundraising

1. Grant funds from the R. Dale & Frances M. Hughes Foundation will likely be for the following types of equipment: maker space tables; a new library server firmware; a new library sign; and funds to resurface our parking lot. Applications are due by April 30, 2022.
2. Next year, 2023, the library's new building will celebrate 10 years of operations. We should begin planning for a 10 year community "open house" type event and fundraising drive.

Correspondence

Announcements/Upcoming Events

Please see attached list of programs for March 2022.

Business for Next Meeting on April 6, 2022

Adjournment