

Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

Trustees:

Jill Gunther, President (CT) 2022-2024
Danielle Travagline, * Vice-President (CT) 2023-2025
Deatra Cummings, Treasurer (CT) 2021-2023
Mary Mallard Barlieb,* Secretary (CT) 2021-2023

Stacy Stewart-Keeler* (MPB) 2022-2024
Ann Kolodzey (CT) 2023-2025
Barbara Tyrrell (MPB) 2021-2023
Barbara Wilson (MPB) 2023-2025
Mackenzie Wilson (MPB) 2022-2024

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, www.poconolibrary.org/meeting-agendas. In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed. Members of the board may attend any meeting by conference call, Zoom, or in-person, and that attendance constitutes a quorum and a legitimate vote.

The public is welcome to attend. Face masks are recommended. We appreciate if the public avoid coming to the meeting if they are sick or exposed to any person who is sick. Any above restrictions, practices, or guidelines may be altered if a local increase in Covid-19 infection rates makes it prudent to do so.

March 1, 2023 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Approve Minutes of February 1, 2023 (MOTION REQUIRED)

Public Input (*5 minutes per individual*)

Treasurer's Report

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A

2022 Budget v. Actual year to date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

Old Business & Information:

1. There is no new information on our legal complaint.

New Business & Information:

1. Monthly library statistics – *See attached data.*
Newly added: Wi-Fi usage statistics
2. Anniversary Committee Update – *See attached information.*
3. Advertisements for part-time positions for the main desk, youth assistant, and reference/programs assistant will be posted online in March.
4. We are discussing with our CPA how the library may be eligible to apply for the IRS Employee Retention Credit. I learned of this program from a countywide library director’s meeting.

“The Employee Retention Credit (ERC) is a refundable tax credit for businesses that continued to pay employees while shut down due to the COVID-19 pandemic or had significant declines in gross receipts from March 13, 2020 to Dec. 31, 2021. Eligible employers can claim the ERC on an original or adjusted employment tax return for a period within those dates.” <https://www.irs.gov/coronavirus/employee-retention-credit> \

Fundraising

1. R. Dale & Frances Hughes Foundation grant deadline is by April 30.
2. Raffle Baskets for summer...
3. Brainstorming...

Correspondence

Announcements/Upcoming Events

Please see attached list of programs for March 2023.

Business for Next Meeting on April 5, 2023

Adjournment

