

Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

Trustees:

Jill Gunther, President (CT) 2022-2024

Danielle Travagline, * Vice-President (CT) 2023-2025

Deatra Cummings, Treasurer (CT) 2021-2023

Mary Mallard Barlieb, * Secretary (CT) 2021-2023

Stacy Stewart-Keeler* (MPB) 2022-2024

Ann Kolodzey (CT) 2023-2025

Barbara Tyrrell (MPB) 2021-2023

Barbara Wilson (MPB) 2023-2025

Mackenzie Wilson (MPB) 2022-2024

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, www.poconolibrary.org/meeting-agendas. In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed. Members of the board may attend any meeting by conference call, Zoom, or in-person, and that attendance constitutes a quorum and a legitimate vote.

December 6, 2023 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Approve Minutes of October 4, 2023 (MOTION REQUIRED)

No Minutes from November 1, 2023 – no quorum.

Public Input (5 minutes per individual)

Treasurer's Report

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A

3rd Quarter Financials Report

2022 Budget v. Actual year to date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

Old Business & Information:

1. There is no new information on our legal complaint.
2. Personnel update – *EXECUTIVE SESSION*.
3. Federal Employee Retention Credit (ERC) (see attached) – *update*.
4. Renewals of trustees: Deatra Cummings (CT), Barbara Tyrrell (MPB), and Mary Mallard Barlieb (Board)

New Business & Information:

1. Monthly library statistics – *See attached data*.
2. Initial Budget comments, including Pa Library Association Legislative Call to Action regarding PA Legislative “Budget Stalemate”. (*Executive Session*)
3. Coolbaugh Township support for “pre-payment” of expected tax revenue - *update*.
4. Move January 2024 meeting to Wednesday January 10?

Fundraising

1. Year-end matching drive – anonymous gift of \$2,000.

Correspondence

Announcements/Upcoming Programs/Outreach Events

Business for Next Meeting on January _____, 2024

Adjournment