

Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

Trustees:

Jill Gunther, President (CT) 2025-2027
Danielle Travagline, * Vice-President (CT) 2023-2025
Deatra Cummings, Treasurer (CT) 2024-2026
Mary Mallard Barlieb,* Secretary (CT) 2024-2026

Stacy Stewart-Keeler* (MPB) 2025-2027
Ann Kolodzey (CT) 2023-2025
Barbara Tyrrell (MPB) 2024-2026
Barbara Wilson (MPB) 2023-2025
Erin Melbert (MPB) 2025-2027

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, www.poconolibrary.org/meeting-agendas. Emergency new business not on the posted agenda will require a motion to add that business to the current agenda during the meeting, and then a separate motion will be made on that business only as needed. Members of the board may attend any meeting by remote technologies, and that attendance constitutes a quorum and a legitimate vote.

July 2, 2025 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Approve Minutes from June 4, 2025 (MOTION REQUIRED)

Public Input (*5 minutes per individual*)

Treasurer's Report

Approval of Treasurer's Report (MOTION REQUIRED)
Invoices to be Approved (MOTION REQUIRED)
Approval of Monthly Paid Since Checks (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A
2025 Budget v. Actual year-to-date
Donations and Grants (summary)
Local Tax Revenues Received (summary)
2nd Quarter 2024 Report

Old Business & Information:

1. Update about legal matter for discovery phase. *[EXECUTIVE SESSION]*
2. Staffing update: I hired a new summer assistant and she is working out very well.
3. 50th Anniversary - *pending*:
 - Focus on the “decades of the library” for thematic engagement
 - Digital collages, and marketing for flags, banners, signs, PR, advertisements are still pending
 - Social media push for fun facts
 - Meeting with committee?

New Business & Information:

1. Monthly library statistics – *see attached data*
2. The library has repaid the entire \$100,000 to Coolbaugh Township, and our anticipation loan for 2025 is discharged. Please see attached email from Darren Dixon, Coolbaugh Township Controller.
3. Summer Reading program began on June 24 and has been going very well! Please see included list of SRP programs and events.
4. We met with our insurance broker, Jeremy Ebert, last week. A new plan will save the library about \$9,000 per year compared to maintaining a similar plan to what is in place. We are converting to an “HRA” [Health Reimbursement Agreement] plan with Geisinger. The new plan begins in August 2025.
5. The new library CPA, Joe Garvey at Barbetti McHale LLC, has initiated our annual audit and 990 work in early June. The conversion to a new CPA is going very well. He would like to visit the board and present the 2024 audit when it is complete.
6. The Little Free Library is painted and back up. It looks great! The floral and butterfly designs painted by Jordan are very lovely!

Fundraising

1. Our first 50/50 earned the library \$125. There are future drawings on July 25 and August 29.

Correspondence

Announcements/Upcoming Programs/Outreach Events – See attached Newsletter

Business for Next Meeting on August 6, 2025

Adjournment