

Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

Trustees:

Jill Gunther, President (CT) 2022-2024
Danielle Travagline, * Vice-President (CT) 2023-2025
Deatra Cummings, Treasurer (CT) 2021-2023
Mary Mallard Barlieb,* Secretary (CT) 2021-2023

Stacy Stewart-Keeler* (MPB) 2022-2024
Ann Kolodzey (CT) 2023-2025
Barbara Tyrrell (MPB) 2021-2023
Barbara Wilson (MPB) 2023-2025
Mackenzie Wilson (MPB) 2022-2024

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, www.poconolibrary.org/meeting-agendas. In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed. Members of the board may attend any meeting by conference call, Zoom, or in-person, and that attendance constitutes a quorum and a legitimate vote.

September 6, 2023 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Approve Minutes of August 2, 2023 (MOTION REQUIRED)

Public Input (5 minutes per individual)

Special Guest: Erin Morrow, Easton District Consultant

Treasurer's Report

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A
2022 Budget v. Actual year to date
Donations and Grants (summary)
Local Tax Revenues Received (summary)

Old Business & Information:

1. There is no new information on our legal complaint.
2. We participated in the First Friday at Mount Pocono Municipal park on September 1 to distribute library materials and officially debut the new Little Free Library.
3. All the board officers who indicated interest in the library conference were registered for a full day on Monday October 2. Please let me know if you have not received your registration email.

New Business & Information:

1. Monthly library statistics – *See attached data.*
2. “SALSA” State Aid Library Subsidy Application indicates requirement for a Board Resolution. Please see attached state generated resolution. *MOTION REQUIRED.*

A Waiver is based on a lack of standards shown in a “WAFL” form for year 2022

1. 12% collections
Year 2022 at 4.4% spending for only \$24,963; 12% would have been \$68,069
2. Hours of Operation standard is 45 hours including 7 hour Saturday
Currently at 39 hours with only 4.5 hours on Saturday
3. Printing costs – increase of charge to fifty cents per page.
4. Staff Leave matter – *Executive Session.*

Fundraising

1. Raffle line-up for the fall.....
 - * Scratch-Off Basket (Sept & Oct)
 - * Holidays “Basket of Cheer” for Nov & Dec

Correspondence

Announcements/Upcoming Programs/Outreach Events

1. Coolbaugh Township Touch a Truck is on Saturday Sept. 23.
2. The next Story Walk at the Wiley Preserve is on Saturday Sept. 30 for “Little Owl’s Day” by Divya Srinivasan.
3. *Please see attached newsletter for a full list of programs for September 2023.*

Business for Next Meeting on October 4, 2023

Adjournment