

**Pocono Mountain Public Library
Library Board Monthly Meeting
AGENDA**

Trustees:

Jill Gunther, President (CT) 2022-2024
Danielle Travagline, * Vice-President (CT) 2023-2025
Deatra Cummings, Treasurer (CT) 2024-2026
Mary Mallard Barlieb,* Secretary (CT) 2024-2026

Stacy Stewart-Keeler* (MPB) 2022-2024
Ann Kolodzey (CT) 2023-2025
Barbara Tyrrell (MPB) 2024-2026
Barbara Wilson (MPB) 2023-2025
Mackenzie Wilson (MPB) 2022-2024

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library’s website, www.poconolibrary.org/meeting-agendas. In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed. Members of the board may attend any meeting by conference call, Zoom, or in-person, and that attendance constitutes a quorum and a legitimate vote.

July 3, 2024 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Approve Minutes of June 5, 2024 (MOTION REQUIRED)

Public Input (5 minutes per individual)

Treasurer’s Report

Approval of Treasurer’s Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A
2024 Budget v. Actual year to date
Donations and Grants (summary)
Local Tax Revenues Received (summary)

Old Business & Information:

1. Update from Library Attorney, Danielle M. Mulcahey, about the Decision, Order and Amended Complaint (filed May 23, 2024). [EXECUTIVE SESSION]

New Business & Information:

1. Monthly library statistics – *See attached data*
2. Summer Reading Program update: 58 have registered during the first week of registration. Programs are ready and we are putting information on the website and social media.
3. Summer interns (6 weeks, 8 hrs/week, \$10/Hr = \$480 each) update: neither have received all their clearances yet with the hold-up from the federal finger print certification.
4. State Budget was not passed on time on June 30.
5. The second and final payment of \$37,500 to Coolbaugh Twp. made in June, and we are finished with that loan.
6. A deposit to the ESSA Money Market account was made in the amount of \$120,000. The account is secured for the total annual obligation of \$270,000. The June 30 interest payment of \$9,566.74 was drawn as scheduled.
7. We have finished the update of our teen space on the second floor. John, Joe and I hung the cling mural, and all the furniture funded by the R. Dale & Frances Hughes Grant is in place. It looks great!
8. We received notice from PA American Water that we may need to install a “cross-connection control” device in our systems. We are looking into the details.
9. Lynn and I spent extensive time with our insurance broker, Jeremy Ebert, going over our policy and choices for other policies, and right now we are in a “grand-mothered” situation that has contained our health insurance costs. We will continue to review our insurance during the next year in case we need to make a change for 2025-2026.

Fundraising

1. Grants and fundraisers
 - Summer Basket Raffle (Include Lottery Board) is up with 35 different baskets. People are already buying tickets. Winners will be drawn on July 30 starting at 3:00 pm during our DJ Dance Party.

Correspondence

Announcements/Upcoming Programs/Outreach Events

Business for Next Meeting on August 7, 2024

Adjournment