

Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

Trustees:

Jill Gunther, President (CT) 2019-2021

Danielle Travagline, * Vice-President (CT) 2020-2022

Phyllis Williams, Treasurer (CT) 2020-2022

Mary Mallard Barlieb,* Secretary (CT) 2021-2023

Stacy Stewart-Keeler (MPB) 2020-2022

Deatra Cummings (CT) 2021-2023

Barbara Tyrrell (MPB) 2021-2023

Vacant MPB appointment, rem. →2021; full '22--'24*

Vacant MPB appointment, rem. →2021, full '22 – '24

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, www.poconolibrary.org/meeting-agendas. In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed.

Because of Covid-19 restrictions and best practices, this meeting will take place at the library with a limit of 25 people total in the room. Face masks are required by all who attend, regardless of vaccination status. The public is welcome to attend. Public who cannot attend can submit questions to the library for future business by emailing the question to pmpl.director@gmail.com.

October 6, 2021 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Approve Minutes of September 8, 2021 (MOTION REQUIRED)

Public Input (*5 minutes per individual*)

Treasurer's Report

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A

2021 Budget v. Actual year to date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

Old Business & Information:

1. Update on library's dedicated millage and voter referendum issue/petition questions. (POSSIBLE EXECUTIVE SESSION, POSSIBLE MOTION REQUIRED)
2. PPP-SBA loan and forgiveness update.
3. Update on the search for a new full-time Youth Librarian position.

New Business & Information:

1. Monthly library statistics – *See attached data.*
2. The library's annual financial review (audit) for the year 2020 and the IRS 990 are complete. (MOTION TO ACCEPT)
3. The library received a collection of LSTA funded "Out of School Time" STEAM equipment and resources that was facilitated by the Office of Commonwealth Libraries.
4. Coolbaugh Township Supervisors have requested detailed budgetary information from the library which they will review at their November 4, 2021 budget work session. A review of vacant positions, state standards, budget details, and deficits will be provided in a white paper format.
5. The library begins indoor programs with limited attendance, masking and social distancing for some adult programs in October. The library will continue with Zoom programs and Youtube content for adults and children through the rest of fall and winter. The new youth librarian will be able to add programs and content.
6. The library is participating in the Ghoulbough celebration at the Coolbaugh Township Municipal Park on Saturday October 30.

Fundraising

1. There is no new fundraising information at this time.
2. Ideas for future fundraising?

Correspondence

Announcements/Upcoming Events

Please see attached list of programs for October 2021.

Business for Next Meeting on November 3, 2021

Adjournment