

Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

Trustees:

Jill Gunther, President (CT) 2022-2024
Danielle Travagline, * Vice-President (CT) 2020-2022
Phyllis Williams, Treasurer (CT) 2020-2022
Mary Mallard Barlieb,* Secretary (CT) 2021-2023

Stacy Stewart-Keeler* (MPB) 2022-2024
Deatra Cummings (CT) 2021-2023
Barbara Tyrrell (MPB) 2021-2023
Barbara Wilson (MPB) remainder term →2022
Mackenzie Wilson (MPB) 2022-2024

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, www.poconolibrary.org/meeting-agendas. In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed.

Because of Covid-19 best practices, this meeting will take place at the library with a limit of 35 total people in the room. Members of the board may attend any meeting by conference call, Zoom, or in-person, and that attendance constitutes a quorum and a legitimate vote. Face masks are recommended by all who attend in-person board meetings, regardless of vaccination status. We encourage social distancing, and avoiding the meeting if sick or exposed to any person who is sick. The public is welcome to attend. Public who cannot attend can submit questions to the library for future business by emailing the question to ann@poconolibrary.org. Any above restrictions, practices, or guidelines may be altered if a local increase in Covid-19 infection rates makes it prudent to do so.

April 6, 2022 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Approve Minutes of March 2, 2022 (MOTION REQUIRED)

Public Input (5 minutes per individual)

Treasurer's Report

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A
2022 Budget v. Actual year to date
Donations and Grants (summary)
Local Tax Revenues Received (summary)

Old Business & Information:

1. Update on library's dedicated millage legal complaint with Library Counsel, Danielle Mulcahey. (POSSIBLE EXECUTIVE SESSION, POSSIBLE MOTION REQUIRED)
2. Initial comments for the library SWOT analysis.

New Business & Information:

1. Monthly library statistics – *See attached data.*
2. As of April, masks are recommended, except for attendees of children's programs; the library is no longer closed at mid-day for cleaning and lunches; and all programs are predominantly in-person. Ms. Annmarie, Youth Librarian, has begun outreach programming at the PSFC Head Start Mountain Center location. Planning for special events and programs, as well as for the Summer Reading Program has begun with many exciting new programs on the way. An effort was made to collaborate with local agencies. (Please see attached preliminary SRP calendar.)
3. I sent an email to Meredith Thomson, Coolbaugh Township Business Manager, asking about the township's direct payment of \$86,000 funds from their general fund account, which is a supplement above our regular tax funds and was approved as part of their 2022 budget. Ms. Thompson indicated we need to send a letter of request to disburse those funds (in May), and it will be put on an upcoming agenda. (Please see attached email.)

Fundraising

1. The application for the R. Dale & Frances M. Hughes Foundation is in process. It is due by April 30, 2022. I am asking for funds for the following: maker space tables; little free library boxes (2); new library server firmware and wireless access points (APs); window coverings to black-out the story room; and funds to resurface our parking lot. Applications are due by April 30, 2022.
2. Next year, 2023, the library's new building will celebrate 10 years of operations. We should begin planning for a 10 year community "open house" type event and fundraising drive for July 2023.

Correspondence


Announcements/Upcoming Events

Please see attached list of programs for April 2022.

Business for Next Meeting on May 4, 2022

Adjournment

Oceans of Possibilities • July 2022

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|--|---|---|---|--------|----------|
|  | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 2pm Electric City Aquarium at PMPL | 7 | 8 | 9 |
| 10 | 11 | 12 2pm Grace the Pirate Performance by Kits Interactive | 13 | 14 2pm Nutrition with Kathleen | 15 | 16 |
| 17 | 18 | 19 2pm Ancient Aquatic Animal Archeology with the Straka's | 20 2pm Play Ball @PMPL with Railriders Mascot | 21 | 22 | 23 |
| 24/31 | 25 4pm Pennsylvania Game Commission | 26 | 27 2pm Pocono Pond Creatures with Kettle Creek Environmental | 28 2pm Water Safety with Delaware Water Gap National Recreational Area | 29 | 30 |

Oceans of Possibilities • August 2022

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---|--|--|--------|---|
| | 1 | 2 2pm Dance Party with DJ Jay | 3 | 4 2pm Meet a Trooper from Pennsylvania State Police and Learn about N.Y. | 5 | 6 |
| 7 | 8 | 9 2pm The Magic of Sharks with Magician Steve Woyce | 10 2pm Camp Ocean performance with Traveling Lantern Company | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | |  |

 = not confirmed yet

Waiting on dates:

- 2pm DCNR fishing at Tobyhanna State Park
- 2pm DEP water pollution prevention
- 2pm PMREMS Emergency Information
- 2pm Tobyhanna Railroad
- 2pm East Penn Search and Rescue (Do's and Don'ts in the Wilderness)
- 2pm Pocono Mountain Flying Club
- 2pm Coolbaugh Township Fire Company
- 2pm Ice Cream Truck
- 2pm Wills Mansion Tour
- 2pm Pocono Raceway Mascot



Ann Shincovich <ann@poconolibrary.org>

RE: funding question

1 message

Meredith Thompson <MThompson@coolbaughtwp.org>
To: Ann Shincovich <ann@poconolibrary.org>

Wed, Mar 30, 2022 at 3:46 PM

It can be addressed to the Board and submitted to me. I'll have it included for their review.

From: Ann Shincovich <ann@poconolibrary.org>
Sent: Wednesday, March 30, 2022 3:45 PM
To: Meredith Thompson <MThompson@coolbaughtwp.org>
Subject: Re: funding question

Hi Meredith:

Thanks for the info. Do I submit the request to you as Manager or to the Supervisors?

Ann

On Wed, Mar 30, 2022 at 1:19 PM Meredith Thompson <MThompson@coolbaughtwp.org> wrote:

Hi Ann,

The township is planning to release the funds in the second quarter. If you submit a request to release the funds, we will include it on the agenda for the second meeting in May. That meeting will be held on Wednesday, May 18th to accommodate election day. Let me know if you have any questions.

Thanks,

Meredith Thompson
Business Manager | [Coolbaugh Township](#)
5520 Municipal Drive
Tobyhanna PA 18466
O: 570.894.8490 C: 570.242.5229 F: 570.894.8413

www.coolbaughtwp.org



From: Ann Shincovich <ann@poconolibrary.org>
Sent: Monday, March 28, 2022 1:29 PM
To: Meredith Thompson <MThompson@coolbaughtwp.org>
Cc: jgunther08@yahoo.com
Subject: funding question

Hi Meredith:

We understand that Coolbaugh Township Supervisors added a provision in the township's 2022 budget for \$86,000 in funding for library operations, as a supplement to our regular special tax funds.

Do you know the schedule for these funds to be released?

Thanks~

Ann

--

Ann C. Shincovich, MA MLIS, Library Director

April
2022



POCONO MOUNTAIN
PUBLIC LIBRARY



BOOKMARK

P.O. Box 405, 5500 Municipal Drive, Tobyhanna, PA 18466
Phone: 570-894-8860 Fax: 570-894-8852 www.poconolibrary.org

To sign up for the programs below, e-mail us at joe@poconolibrary.org and put the program in the subject line.

Indoor programs have returned.

At this time, masks only required for children's programs but we are evaluating this rule every month. Attendance is limited, and participants must be 6 feet apart from each other. *

NEW LIBRARY HOURS:

Starting April 4th, we are **NOT CLOSING** for lunch.

Mon: 10am — 5:30pm

Tues: 10am — 5:30pm

Wed: 1pm — 5:30pm

Th: 10am — 5:30pm

Fri: 10am — 5:30pm

Sat: 10am — 2:30pm

Sun: CLOSED

ADULT PROGRAMS:



How to Play Rummy: Monday April 4th from 2:00 to 3:00 pm. There's nothing like playing a hand of cards with some new friends. Join Joe on the 2nd floor as he teaches participants how to play Rummy in a friendly and cheerful atmosphere. We're not playing to win, we're playing to have fun.

Book Club: Tuesday April 19th at 2:00 pm. Join the book club for a great discussion on "The Lost Apothecary" by Sarah Penner. In this novel, we meet Nella of 18th century England who works as an apothecary, and helps women with all kinds of health issues. The problem is that she also helps women poison their husbands, lovers, fathers, brothers, or any other men who have wronged them. Why does she do it? Read to find out! Get a copy of "The Lost Apothecary" at PMPL or freely access it as an e-book or an audiobook on Hoopla.

Guitar Workshop: Friday April 22nd at 3:30 pm. Do you have a guitar but never got around to learning songs? Join Joe on the 2nd floor for a guitar workshop on the famous jingle from the 80s: "The Folgers Theme Song." It's the best part of waking up, and is fun for beginners and more advanced players alike!

Shakespearean Insult Poetry Workshop: Tuesday April 26th at 2pm. Join Joe for a fun afternoon of Shakespearean trash talking as we learn how to construct Shakespearean insults. The goal of the workshop is to write some humorous and light-hearted poetry. We supply the pen and paper, you bring the attitude.

Liztech Bracelet Workshop: Saturday, April 30th from 12:30 to 2pm. Liztech is back! Jill will be visiting PMPL on the 2nd floor for a rocking bracelet workshop. 15 years and up. Registration required, and seating is limited.

Be sure to check out our **YouTube** channel. It's simply the name of our library. We have poetry, book reviews, guitar lessons, bass lessons, and keyboard lessons.



Patrons from Mount Pocono and Coolbaugh Township can borrow a Chromebook and Wi-Fi Hotspot to use at home. We can show you how to use them.

Get your library card & start using tech now!

**Do You Need Wi-Fi Or A Laptop At Home?
Borrow Both For Free!!! Ask us How!!!**



KIDS NEWS



**IN PERSON
PROGRAMS ARE
BACK!!**

**TO REGISTER
FOR KIDS PROGRAMS**

Call **570-894-8860 ext. 3**
Email
kidsread@poconolibrary.org
Visit the **library** and meet me
in person!



Storytime

This month, Storytime will be celebrating and reading Eric Carle.
Mondays and Thursdays at 10:30am
Ages 3-6

April 4th and 7th: "Little Cloud " by Eric Carle,
"Clouds" by Trudi Strain Truit with painting craft

April 11th and 14th: "The Tiny Seed" by Eric Carle,
"Plant Cycle" by Samantha Bell, and planting activity.

April 25th and 28th: "The Very Hungry Caterpillar"
by Eric Carle, "Face to Face with a Caterpillar" by
Darlyn Muraski, finger play, and paint activity.

STEAM CLUB AGES 8-10

**Tuesday, April 12th at
4:30 pm- Coding a
Game**



**Tuesday, April 26th at
4:30pm- Egg Drop
Engineering Challenge**



Follow our Instagram
@PoconoMountainPublicLibrary



Follow our Facebook Pocono
Mountain Public Library



Bunny Hop

Baby Lap-Sit Program

Ages 0-2

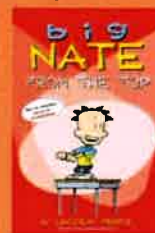
**When: Tuesday April 5th and April 26th
at 10:30 am.**

Reading Club

Ages 8-10

Thursday April 7th at 4:30 pm

Read "Big Nate: From The Top"
by Lincoln Peirce with Ms.
Annmarie . April 7th, we will
be focusing on pages 100-152.
Participants will be able to
create their own comic.



STEAM Challenge: Design an Umbrella

Ages 5-12

Using household items, design an umbrella to protect
you from April showers!



April 9th at 10:30 am

