

# Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

## Trustees:

Jill Gunther, President (CT) 2019-2021

Danielle Travagline, \* Vice-President (CT) 2020-2022

Phyllis Williams, Treasurer (CT) 2020-2022

Mary Mallard Barlieb,\* Secretary (CT) 2021-2023

Stacy Stewart-Keeler (MPB) 2020-2022

Deatra Cummings (CT) 2021-2023

Barbara Tyrrell (MPB) 2021-2023

*Vacant MPB\* appointment, rem. →2021; full '22--'24*

*Vacant MPB appointment, rem. →2021, full '22 – '24*

\*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, [www.poconolibrary.org/meeting-agendas](http://www.poconolibrary.org/meeting-agendas). In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed.

Because of Covid-19 restrictions and best practices, this meeting will take place at the library with a limit of 25 people total in the room. Face masks are required by all who attend, regardless of vaccination status. The public is welcome to attend. Public who cannot attend can submit questions to the library for future business by emailing the question to [pmpl.director@gmail.com](mailto:pmpl.director@gmail.com).

**September 8, 2021 7:00 p.m.**

*(The original meeting for September 1, 2021 was rescheduled because of Flash Flood Warning from hurricane Ida issued by the National Weather Service.)*

**Call to Order, Determination of Quorum**

**Pledge of Allegiance**

**Approve Minutes of July 7, 2021 (MOTION REQUIRED)**

**Public Input (5 minutes per individual)**

**Treasurer's Report**

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

***Additional Financial Reports – no motions required***

ESSA Money Market Account for Loan A

2021 Budget v. Actual year to date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

**Old Business & Information:**

1. Update on library's dedicated millage and voter referendum issue/petition questions. (POSSIBLE EXECUTIVE SESSION, POSSIBLE MOTION REQUIRED)
2. PPP-SBA loan and forgiveness update.
3. Update on the search for a new full-time Youth Librarian position.

**New Business & Information:**

1. Monthly library statistics – *See attached data.*
2. Discussion that board officers who must attend the meeting via phone conference call or other remote software shall constitute a quorum and shall be able to vote on agenda items. (POSSIBLE MOTION REQUIRED)

**Fundraising**

1. There is no new fundraising information at this time.
2. Ideas for future fundraising?

**Correspondence**

**Announcements/Upcoming Events**

*Please see attached list of programs for September 2021.*

**Business for Next Meeting on October 6, 2021**

**Adjournment**