

# **Pocono Mountain Public Library Library Board Monthly Meeting AGENDA**

## **Trustees:**

**Jill Gunther, President (CT) 2025-2027**

**Danielle Travagline, \* Vice-President (CT) 2023-2025**

**Deatra Cummings, Treasurer (CT) 2024-2026**

**Mary Mallard Barlieb,\* Secretary (CT) 2024-2026**

*\*appointed by PMPL Board of Trustees*

**Stacy Stewart-Keeler\* (MPB) 2025-2027**

**Ann Kolodzey (CT) 2023-2025**

**Barbara Tyrrell (MPB) 2024-2026**

**Barbara Wilson (MPB) 2023-2025**

***Vacant* (MPB) 2025-2027**

**Ann C. Shincovich, Library Director**

**Danielle M. Mulcahey, General Counsel**

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, [www.poconolibrary.org/meeting-agendas](http://www.poconolibrary.org/meeting-agendas). Emergency new business not on the posted agenda will require a motion to add that business to the current agenda during the meeting, and then a separate motion will be made on that business only as needed. Members of the board may attend any meeting by remote technologies, and that attendance constitutes a quorum and a legitimate vote.

**December 3, 2025 7:00 p.m.**

**Call to Order, Determination of Quorum**

**Pledge of Allegiance**

**Approve Minutes from November 12, 2025 (MOTION REQUIRED)**

**Public Input (*5 minutes per individual*)**

**Treasurer's Report**

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks (MOTION REQUIRED)

***Additional Financial Reports – no motions required***

ESSA Money Market Account for Loan A

2025 Budget v. Actual year-to-date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

### **Old Business & Information:**

1. Update about legal matter for discovery phase/motion to compel. *[EXECUTIVE SESSION]*  
REMINDER: oral arguments on January 5, 2026 at 10 am- *Zoom available*.
2. The Pennsylvania legislature and governor passed the state's budget on November 12, 2025 and we have been informed to expect our annual state aid by mid-February, 2026.
3. Please see copy of the Bylaws for everyone's review.

### **New Business & Information:**

1. Monthly library statistics – *see attached data*
2. Reminder about board appointments for 2026 through 12/31/2028:
  - Danielle Travagline needs to indicate interest to the library board for a renewal.
  - Ann Kolodzey needs to send a letter to Coolbaugh Twp for a renewal.
  - Barb Wilson needs to send a letter to Mount Pocono Borough for a renewal.

Please note: Mary Mallard Barlieb is stepping down as board secretary at the end of the year, so we need a replacement to be the secretary starting in 2026. Ms. Mallard Barlieb has been Secretary since at least 2003, if not before.
3. We have received an engagement letter from Barbetti McHale, LLC CPA for a three-year commitment with Joe Garvey at \$6,000 per year. *[Motion required]*
4. Budget review for 2026.

### **Fundraising**

1. Year-end matching drive – *November through Feb 2026*  
***PLUS – Library Lover's Valentine's Basket of Cheer Raffle***
2. Sip & Paint – 2026
3. "Amazing Race" obstacle course with robots - 2026
4. Silent DJ dance event - 2026
5. Monroe County winery tour -2026

### **Correspondence**

**Announcements/Upcoming Programs/Outreach Events – See attached Newsletter**

**Business for Next Meeting on January 7, 2025**

### **Adjournment**