

# Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

## Trustees:

Jill Gunther, President (CT) 2022-2024  
Danielle Travagline, \* Vice-President (CT) 2020-2022  
Phyllis Williams, Treasurer (CT) 2020-2022  
Mary Mallard Barlieb,\* Secretary (CT) 2021-2023

Stacy Stewart-Keeler\* (MPB) 2022-2024  
Deatra Cummings (CT) 2021-2023  
Barbara Tyrrell (MPB) 2021-2023  
Barbara Wilson (MPB) *remainder term* →2022  
Mackenzie Wilson (MPB) 2022-2024

\*appointed by PMPL Board of Trustees

**Ann C. Shincovich, Library Director**

**Danielle M. Mulcahey, General Counsel**

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, [www.poconolibrary.org/meeting-agendas](http://www.poconolibrary.org/meeting-agendas). In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed.

Because of Covid-19 best practices, this meeting will take place at the library with a total limit of 35 people in the room, including members of the Board and staff. Members of the board may attend any meeting by conference call, Zoom, or in-person, and that attendance constitutes a quorum and a legitimate vote. Face masks are recommended by all who attend in-person board meetings, regardless of vaccination status. We encourage social distancing, and we appreciate if the public avoid coming to the meeting if they are sick or exposed to any person who is sick. Otherwise, the public is welcome to attend. Any above restrictions, practices, or guidelines may be altered if a local increase in Covid-19 infection rates makes it prudent to do so.

**June 1, 2022 7:00 p.m.**

**Call to Order, Determination of Quorum**

**Pledge of Allegiance**

**Approve Minutes of May 4, 2022 (MOTION REQUIRED)**

**Public Input (*5 minutes per individual*)**

**Treasurer's Report**

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

***Additional Financial Reports – no motions required***

ESSA Money Market Account for Loan A

2022 Budget v. Actual year to date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

### **Old Business & Information:**

1. Special guest, Laurie Monteforte of Strong Mountain Media for general Q & A of Marketing Audit/Recommendations.
2. Update on library's legal complaint with Library Counsel, Danielle Mulcahey. (EXECUTIVE SESSION, POSSIBLE MOTION REQUIRED)

### **New Business & Information:**

1. Monthly library statistics – *See attached data.*
2. The annual Summer Reading Program for kids starts registration on June 20, 2022. Special programs run from July 5 through August 12. *Please see attached programs list.*

### **Fundraising**

1. The application for the Pocono Mountains Community Fundraiser is due on June 24, 2022. I am looking for support for story walk display units for around the parking lot and some kids/teens program support funds.
2. Other ideas???

### **Correspondence**

### **Announcements/Upcoming Events**

*Please see attached list of programs for June 2022.*

### **Business for Next Meeting on July 6, 2022**

### **Adjournment**