

Pocono Mountain Public Library Library Board Monthly Meeting AGENDA

Trustees:

Jill Gunther, President (CT) 2022-2024
Danielle Travagline, * Vice-President (CT) 2020-2022
Phyllis Williams, Treasurer (CT) 2020-2022
Mary Mallard Barlieb,* Secretary (CT) 2021-2023

Stacy Stewart-Keeler* (MPB) 2022-2024
Deatra Cummings (CT) 2021-2023
Barbara Tyrrell (MPB) 2021-2023
Barbara Wilson (MPB) *remainder term* →2022
Mackenzie Wilson (MPB) 2022-2024

*appointed by PMPL Board of Trustees

Ann C. Shincovich, Library Director

Danielle M. Mulcahey, General Counsel

The library board meets on the first Wednesday of each month at 7:00 pm, unless otherwise noted. This agenda is posted 24 hours in advance of the meeting on the library's website, www.poconolibrary.org/meeting-agendas. In extraordinary circumstances, emergency business not on the agenda will require a motion to add that emergency business to the current agenda, and then a separate motion will be made on that emergency business only as needed.

Because of Covid-19 best practices, this meeting will take place at the library with a total limit of 35 people in the room, including members of the Board and staff. Members of the board may attend any meeting by conference call, Zoom, or in-person, and that attendance constitutes a quorum and a legitimate vote. Face masks are recommended by all who attend in-person board meetings, regardless of vaccination status. We encourage social distancing, and we appreciate if the public avoid coming to the meeting if they are sick or exposed to any person who is sick. Otherwise, the public is welcome to attend. Any above restrictions, practices, or guidelines may be altered if a local increase in Covid-19 infection rates makes it prudent to do so.

July 6, 2022 7:00 p.m.

Call to Order, Determination of Quorum

Pledge of Allegiance

Approve Minutes of June 1, 2022 (MOTION REQUIRED)

Public Input (*5 minutes per individual*)

Treasurer's Report

Approval of Treasurer's Report (MOTION REQUIRED)

Invoices to be Approved (MOTION REQUIRED)

Approval of Monthly Paid Since Checks for payroll expenses (MOTION REQUIRED)

Additional Financial Reports – no motions required

ESSA Money Market Account for Loan A

2022 Budget v. Actual year to date

Donations and Grants (summary)

Local Tax Revenues Received (summary)

Old Business & Information:

1. Update on library's legal complaint with Library Counsel, Danielle Mulcahey. (EXECUTIVE SESSION, POSSIBLE MOTION REQUIRED)

New Business & Information:

1. Monthly library statistics – *See attached data.*
2. The library will be coordinating with two young teens who have been assigned to the library as “YES” (Youth Employment Services) employees, which is a sponsored program through Monroe County Career Link. There is no cost to the library for this summer employment program. They will work at the library from July 7 – August 5, 2022.
3. Mid-year wage review for library staff. (Executive Session)

Fundraising

1. The application was submit on-time for the Pocono Mountains Community Fundraiser in the amount of \$8,500 for Story Walk© display units for the library sidewalk and other exterior library spaces. The grant reception is in October if we get this award.
2. New promotional and program support items from 4Imprint were purchased in June, including a stainless steel bottle that was partially paid with a \$500 credit from “One by One Grant” funds from 4Imprint. Items can be further identified as appropriate for our 10 year building anniversary, and our 50th anniversary in 2025. (!)
3. Other ideas???

Correspondence

Announcements/Upcoming Events

Please see attached list of programs for July 2022.

Business for Next Meeting on August 3, 2022

Adjournment